

# THE PARISH CHURCH OF SAINT WERBURGH SPONDON

Annual Parochial Church Meeting to be held in  
St Werburgh's Church  
Sunday 28th April 2019 after Parish Mass

The Annual Parish Meeting is convened solely for the election of churchwardens. Any parishioner may attend and vote.

The Annual Parochial Church Meeting follows immediately at which other elections take place and reports given. All those on the Church Electoral Roll are entitled to be present and vote.

Candidates for other elections shall be nominated and seconded either before the meeting in writing, or at the meeting. The consent of the proposed candidate must be obtained before a nomination can be accepted. Nomination forms are available at the back of the church and should be returned to the Secretary of the Parochial Church Council, Mrs Elaine Hanson, 29 Farningham Close, Spondon or to Father Julian.

Notification of Any Other Business must be received by Father Julian by 12.00 noon on Easter Day.

## **Full Parish Meeting Agenda**

1. The meeting follows Parish Mass
2. Appointment of Secretary for the Vestry Meeting
3. Thanks to Churchwardens

## **ANNUAL PAROCHIAL CHURCH MEETING AGENDA**

1. Apologies for Absence
2. Minutes of the 2018 Annual Meeting and Matters Arising
3. The Electoral Roll – A written report is presented in the annual report.

4. The Report of the Parochial Church Council:
  - A) The Secretary's Report on the PCC – A written report is presented.
  - B) Parish Annual Report - previously circulated with accounts.
  - C) Presentation of Church accounts (Second pdf attachment)
5. The Churchwardens' Report on the Fabric, Goods and Ornaments of the Church – A written report is presented in the annual report.
6. Deanery Synod Report and appointment of representatives to Deanery Synod.
7. Elections:
  - a) 2 Members of the PCC for a three year term and any others that may arise as a result of casual vacancy
  - b) Sidespersons/welcomers
8. Treasurer`s report
9. A brief report by Father Julian
10. Any other business

THE PARISH CHURCH OF ST.WERBURGH  
SPONDON

MINUTES OF THE FULL PARISH MEETING

AND

THE ANNUAL PAROCHIAL CHURCH MEETING HELD ON SUNDAY 28th  
April 2019 IN THE PARISH ROOM

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FULL PARISH MEETING

The meeting took place at 11.30 after Parish Mass.

Elaine Hanson was nominated by Stephen Salter and seconded by Shirley Donovan as secretary for the parish meeting and was duly appointed.

Father Julian gave a big thank you to the Church Wardens Jonathan Clewes and Kate Leatherbarrow and to Joan Foster (deputy warden) for all their hard work. They deal with a massive amount of work over the year which includes the fabric and maintenance of the church. He mentioned that the work is often challenging and they deal with it all with patience and tolerance.

He also gave a big vote of thanks to Susan Clewes who does a great deal of work behind the scenes which helps Father Julian greatly. A round of applause followed.

ANNUAL PAROCHIAL CHURCH MEETING

1. Attendance and Apologies for Absences: 42 People were present.  
Apologies were received from: Rev Eleanor Berry, Jon Clewes, Lizzie Reynolds, Jean Birkin, and Trevor Salt. Tom and Sandra Hanson, Keith and Janette Eaglesfield, Dulcie Morley, Sylvia Foxon, Granville Marsden and Mary Urry.
2. Minutes of 2018 AGM and Matters Arising.  
The minutes were approved and signed as a correct record of the meeting with no amendments and no matters arising. Proposed by Jane Wibberley and seconded by Kate Leatherbarrow.

3. The Electoral Roll – Keith had provided a written report. Each parish is required to prepare a completely new electoral roll every six years and this was the case this year. There are now 245 on the electoral roll, some people had been removed and some had joined but overall the roll is now larger than last year. Lynda Loveday had helped Keith with this task and father Julian thanked them both for all their hard work.

4. The report of the Parochial Church Council –

A) The Secretary`s report on the progress and achievement of the PCC.  
A written report was presented in the annual report.

Elaine had nothing more to add and Julian thanked her for her work as secretary and for co-ordinating the weddings throughout the year.

B) Parish Annual Report previously circulated. Julian said the group reports reflect the breadth of work undertaken but he is a little concerned about the fractured way the parish is growing and that sometimes events clash.

He especially mentioned the monthly Open Table services and that the number of people who attend is growing. He thanked Harold for his work with this.

Julian then thanked all who volunteer for all sorts of roles and jobs. Those who make the liturgy work week by week, the bell ringers who play all year round but more especially who joined in on Maundy Thursday in solidarity with those affected by the big fire which damaged the Notre Dame in Paris.

C) Presentation of Church Accounts – This was presented as the Treasurer`s report by David Meredith.

David referred to the graph on the back page of the Annual Report and that we had reduced the deficit since the end of 2018. Income had risen slightly and our expenditure had reduced by a greater degree, largely through cutting our building maintenance costs. However there is still a big gap of £38,000. Our largest single expenditure is the parish share of £65,000.

He said that there are various ways to maximise our income including the wise investments and taking advantage of grant funding. An effective way to increase our income is to promote a stewardship campaign and to achieve this we are promoting the Parish Giving Scheme (PGS). This scheme uses Direct debits and offers an option to automatically increase our donations by inflation each year. This morning in church everyone was given an envelope with information inside outlining the plan and including a budget for 2019. Currently there are various ways to give each week but all that takes a lot of administration and the PGS would be a lot simpler and more effective and therefore better stewardship of our time.

David asked us all to think about how we could respond. Donations would be taken on the first of each month.

Dorian asked if it would be possible to have regular reminders of how the scheme was working and Julian said he would be happy to provide a monthly report.

Ivan asked if this scheme would replace the current envelope scheme and David said that it will but that tokens would be provided to put in the collection bags instead if required.

David asked us to try to promote the scheme and Julian thanked him and the group set up to assist with this (Eleanor, Shirley, Kate and Lynda).

5. The Churchwardens` Report on the Fabric, Goods and Ornaments of the Church: Jon had provided a written report. We have had to have quite a lot of electrical work done this year to comply with current safety standards. He mentioned that Megan Salter has taken over as our new sacristan and is doing really well. Also thanks to James Green for the upkeep of the church garden
6. Deanery Synod Report: included in father Julian`s report.
7. Elections:
  - A) 2 members of the PCC for a 3 year term and any others that may arise as a result of a casual vacancy. There was only one nomination received, Keith Eaglesfield who was re-appointed. Julian asked people to think about applying for the remaining vacancy.

B) Sidesmen/Welcomers. All were re-elected. Julian thanked them for the good work they do and said there is a difference between welcome and hospitality.

8. Treasurer`s Report - Given at item 4 C

9. A report by Father Julian: Julian said that this had been a year of change and that more people are worshipping here than had been a year ago. He said that although we have certain traditions we cannot stand still and must move on. The most radical change has been the involvement of the children especially at the Communion table.

Our targets for last year have included the refitting of the kitchen and the parish room and we will soon be having new chairs.

Discipleship – He said that there are different ways of engaging with faith but he is concerned that the average Sunday attendance over all the services of 140 – 160 this does not relate to the number of people who want to explore faith and discipleship.

It is now time to sort out the Nave Altar. The DAC and the Diocese suggest using the current platform and carpeting it. The tiling in the Nave needs remedial work and perhaps changes to the carpet that runs up the middle of the Nave. The old pews currently stored outside will be dealt with shortly.

Partnership – When Father Julian came here 12 years ago St Werburgh was the only MMA in the archdeaconry not linked to another church and we stood alone. This legacy must now end as we are part of the City.

Julian said he is not planning on going anywhere but pointed out that he does a lot of work outside the church i.e. in schools and nursing homes etc.

We have to become more involved in the Deanery and he said that Simon Taylor, the area Dean, is leaving shortly. The area we are part of includes Derwent, Chaddesden, Spondon, Pride Park and Crewton and that St Werburgh is the only viable church in that crescent. He had previously talked to the PCC about working more with Rev Beth Honey who is a Pioneer Minister at Derwent Oak and replanting church at St Philip`s Chaddesden. It is proposed that Julian, Beth and possibly a curate, work together to achieve this. He said that we need more flexibility, he doesn`t yet know how this will work but he needs people here to support him. He said how glad he had been to have Rev Jane Plackett working in the Parish and how he is going to miss her now she is moving to America.

Julian is to away from the parish from 23 June until Harvest Festival in the autumn. He is on a silent retreat in Spain for a month in a Monastery and will then work in a Diocese in New York to see how they do things there.

He concluded by thanking us all for our support. Kate then thanked him for all he does and means to us all.

10.Any other business: There was no other business.

The meeting closed at 12.20 with the Grace.

## **ELECTORAL ROLL REPORT 2020**

Due to some extraordinary circumstances in this difficult year, everything has been delayed which includes our APCM and the update of the electoral roll. Last years roll stood at 254 and this year there have been five new entries and six deletions, one being the sad loss of Mrs. Mavis Meyers.

Happily though one of those deleted is for a wonderful reason, Kate Smedley, our new curate so as clergy cannot be on the electoral roll.

The number on our Electoral Roll for 2020 therefore is 253.

A copy of this roll which contains names only is available for inspection in the porch of the Parish Church.

KEITH EAGLESFIELD – ELECTORAL ROLL OFFICER.

## **SECRETARY'S REPORT FOR 2019**

As at April 2020, the PCC had met 3 times in the previous 12 months.

The appointment of officers took place at the June meeting with Shirley Donovan appointed as First Aid Officer, Jon Clewes as Health and Safety officer, Stephen Salter as Vice-chair and Elaine Hanson as secretary.

Father Julian was away from the parish on a well earned sabbatical from the end of June to the beginning of October.

At our next meeting in December, David, our treasurer, sent a report confirming that the Stewardship Campaign had been positive although it was too early still to measure the impact on the PCC Finances. In addition a new card reader had been installed in church which was proving to be successful.

Father Julian talked about the changing arrangements for ministry across Spondon, Derwent, Chaddesden and Wilmorton and we passed a proposal for a more appropriate nave altar and talked about other intended improvements to the church building.

At our meeting in February 2020, David sent a report about the Parish Giving Scheme, which at that time only 25 people were donating to. Dorian offered to do a presentation to the congregation in the near future to promote this.



At this meeting Emma Thornton was co-opted to the PCC as our safeguarding officer. It was also agreed that various reviews would be undertaken prior to our APCM, which at that time was scheduled for 25 April 2020.

As we are all aware, Covid then took over; so Church then took on a completely different look but thanks to Father Julian and the team another wonderful experience. Thanks also to the team and the children for putting together the weekly newsletter.

On a more positive matter, a service to commission our Reverend Cath Hollywell as a Pioneer Minister in the parish of Derby St Andrew with St Osmund took place on 1<sup>st</sup> March 2020 with Right Revd Jan McFarlane who was at that time the Bishop of Repton.

## **WARDENS' REPORT                      2018/2019**

I have been thinking about the contents of the wardens report for many weeks now because, frankly there is always an element of formulaic presentation about it that can remind me of a tick list of what we've repaired, what we've upgraded, who's done it and ensuring that no one is missed out in the final thanks at the end. Somehow that seemed a little inadequate when I reflected on the situation we have all found ourselves in as a church family and the resilience, love and creativity that has poured from so many people to ensure that despite our building being closed our church life continued.

The closure of our building was difficult but out of this negative so many positives have been delivered. There has been a huge amount of infrastructure work improved ready for our return and to ensure that our wonderful church remains ready and accessible for generations to come. I know that Father Julian has shared this information but as a record, we have:-

- Stripped, sanded, and varnished the nave floor boards
- Cleaned and varnished the wainscotting
- Re-ordered the side pews such that they are now herring-bone, so everyone faces the central alter

- Re-laid the safety covers to the Victorian heating system ventilation grilleS.
- The altar lamp has been restored to its original position hanging above the main altar
- Laid industrial strength carpet to the central aisle, central altar, war memorial dais and lady chapel altar
- Re-ordered the Lady Chapel so that both side aisle areas of the church are utilised
- Repaired all of the chandelier light fittings such that are safe and replaced the bulbs with LED bulbs to reduce our environmental impact and lower our electricity bill
- Repaired the broken floor tiles to improve the appearance and minimise trip hazards to improve safety
- A telephone line and Wi-Fi has been installed at the church building
- The works have extended to our Alms Houses with full repairs being undertaken to,
- The rear enclosing wall rendering, which has been fully replaced
- Rotten windows and sills have been replaced
- And there is further work planned,
- The full enclosing wall of the Alms Houses development shall be repointed and where necessary re-laid with appropriate brick
- The removable altar backs will be replaced with an interchangeable roller blind system to minimise the need to hand-ball and store the large altar backs
- A shelved dressing area shall be constructed adjacent to the church office to ensure safe storage of vestments and suitable modesty for priests when changing
- Of particular note, we cannot miss the opportunity to enhance the digital church services that we have been offering. This has been a lifeline to so many people and enabled us to reach out to folk that would rarely or even never attend in person. We are therefore committed to the installation of a suitable and sufficient camera system to enable services to be streamed in this way.

- Finally, we undertook to purchase a fine hardwood altar to be the centre piece of the central dais. I am sure that when everyone sees it, they will be as moved as I was by its simplistic beauty. A joy for us all now and for the many generations to come that will worship at St Werburghs.

It would be all too easy to pass so much of this off as contractors “just doing their job” but it is fair to say that the team from Oasis Contractors that completed the bulk of the work, fell in love with St W’s and took great pride and felt great privilege working to make our church look so resplendent. The final polish to this work was given by a team of volunteer cleaners and one paid (surly at home!) teenage cleaner. We need to heartily thank them.

Great thanks must also go to our parish newsletter publishing and editorial team which has enabled us all to stay in touch and continue to bring the good news. Sonya, Mary, Bianca and Sara have been fantastic.

Our IT presence has been crucial during this time and we must extend our thanks to Dorian Krohl who ensured we were able to offer help via the stwhelps email address and to coordinate IT actions from many a Zoom call.

Finally we have to thank our team of priests, lead by Father J as they have tirelessly worked to ensure that worship continued at our church and across all the churches that form our church family. Their innovation has not just moved our presence online as an alternative, it has made it a key element of our lives, now and I would like to think, for the future. If there is a picture that sums up hope and sheer joy at this time of great adversity it is that of Kate Smedley following her ordination. A joy I hope we can all find as the pandemic challenge continues.

JON & KATE.

*Friends I will give a short briefing at the APCM, on behalf of you all I would like to thank the wardens, the treasurer and PCC secretary for their continued, gracious and unseen work through this extraordinarily difficult year and most importantly for their astonishing patience with me!*

*Likewise I want to thank Rev. Kate who has been ordained into a very different curacy to the one imagined and for the hours of time Kate has already given to the parish.*

*I wish to also thank those who have connected with, cared for and kept me informed as to the well being of so many in our parish. Those who assisted with the stressful task of re-starting physical worship and all of you who continue to help us explore, develop and engage together in what it means to be our parish.*

*Thankyou. Fr J*